

TOWN OF BROOKER
REGULAR MONTHLY COUNCIL MEETING
APRIL 9, 2019

Present: Steve Acree, Gene Melvin, Joe Tolleson, John Maines, Charlene Thomas.
Absent: Pam Johnson, Tony Stalnaker.
Community: Terry Thomas

Meeting called to order by Gene Melvin, Mayor.
Pledge of Allegiance!

A motion was made by Joe Tolleson to approve the minutes from the March 12th meeting as presented. Seconded by Steve Acree. Motion passed.

First Order of Business: Election of Mayor and Vice-Mayor

Motion made by Steve Acree to open nominations for **Mayor** for a one year term. Seconded by Joe Tolleson. Motion passed.

Call for nominations – Steve Acree nominated Gene Melvin for a one year term.

Motion was made by Steve Acree to close nominations. Seconded by Joe Tolleson. Motion passed.

Motion was made by Steve Acree to approve Gene Melvin as Mayor. Seconded by Joe Tolleson. Motion passed.

Motion made by Steve Acree to open nominations for **Vice-Mayor** for a one year term. Seconded by Joe Tolleson. Motion passed.

Call for nominations – Steve Acree nominated Joe Tolleson for a one year term. Joe Tolleson declined.

Due to not having the Vice-Mayor at meeting Gene Melvin relinquished the gavel to Steve Acree to conduct the meeting. Gene Melvin nominated Steve Acree for a one year term.

Motion was made by Joe Tolleson to close nominations. Seconded by Gene Melvin. Motion passed.

Motion was made by Joe Tolleson to approve Steve Acree as Vice-Mayor. Seconded by Gene Melvin. Motion passed.

Close end of Melvin Street next to Kangaroo:

Several years ago the town council wanted to close the end of Melvin Street next to Kangaroo due to trucks parking in the middle of the road and through traffic that lived on Melvin Street could not get through. Dewey Jenkins opposed it due to him living beside Kangaroo and he used Melvin Street to come out on to bring his Camper trailer. Dewey spoke with Town Clerk and Mayor on this. He has since changed his mind and would like to have it closed. There is one other family living on that end that we would need to check with before closing it. Town Clerk will get with Andrew & Caitlin Eaton and get their opinion on this. There was some discussion on what signs would be needed and how to barricade it. NO OUTLET signs were discussed. Mayor Melvin said he would get with Troy, Bradford County Road Department, and see what he suggest on how to handle this.

Town Clerk – Charlene Thomas:

1. Past due water report was passed out. Still out \$157.35.
2. We received the paperwork showing we have paid off the Water Revenue Bond (1981). It will be put in the safe in office.
3. Went over Revenues & Expenditures for March.
4. I received a public records request by email and letter on Phosphate Mining. The request was from Alachua County Board of County Commissioners. I sent them all the information I have received from Carol Mosley. Also, I let them know we have a book provided by Carol Mosley

and they were welcome to come and look at it. I mentioned to them they might want to check with Bradford County because they would have more information than we have since this project is in the County not in the city limits of Brooker.

5. Passed out copies of Lawn Maintenance Bid. Bid will be up the end of July. Council was advised to look over and bring back any changes to the May meeting. Also, Steve Acree was asked to decide on a pre-bid tour date.
6. We have received a lot of paperwork from Windstream. The information states they have filed Chapter 11 Bankruptcy. We received a check from them for their February water bill. The check was returned by the bank for frozen/blocked account. I sent them a letter advising them the bill needs to be paid. Also, the March bill has not been paid. At the present time they owe us \$52.00. If they do not pay us by the 20th they will owe us the April bill. Should we cut their water off? John Maines said since this is a utility Company we probably shouldn't cut them off. He did suggest we file a claim form for the amount of money we are owed. Town Clerk will look into this. Also, it was suggested if anyone sees anyone at the sub-station we might ask them about this.
7. We have not received Accident Beneficiary Forms from Fire Department. They have to be on file at city hall.
8. We received the Memorandum of Agreement from DEO to update our Comprehensive Plan. The MOA needs to be signed by Mayor. There were some concerns on dates. Clerk said she would get in touch with North Central Florida Regional Planning Council, Sandra Joseph, on this before scanning and sending MOA. A motion was made by Joe Tolleson to allow the Mayor to sign the MOA. Seconded by Steve Acree. Motion passed.

Water Department – Gene Melvin:

1. We received a letter from Stephanie Fankhauser discussing the stand pipe that came disconnected on March 9th thus causing low water pressure. She advised us that in the future we have to let them know of any service issues or line breaks within 24 hours. Clerk will get her number and give to council for future problems. She said the stand-pipe becoming detached from the main water line is considered a main-line break. Once the break is fixed then two days of Bacteriological testing is required. Also, due to the reports of low to no water pressure they required a Precautionary Boil Water Notice be issued.
Mayor Melvin did get with Town Clerk and a call out was done to let customers know about the precautionary Boil Water notice. Also, a notice was posted at the Post Office and at the entrance to the Shady Oaks subdivision and Mann's trailer park. Once we received the results back from the Bacteriological testing and they were okay we contacted everyone to let them know Boil Water notice was lifted.

Road/Streets – Joe Tolleson:

1. County Road department came out and patched all pot holes in road.

Ground Maintenance/Mowing – Steve Acree:

1. He contacted A J about fire hydrant that needs to be weeded around located at intersection of SR 231/CR 18.
2. Joe Tolleson said they should be mowing twice a month starting this month.

Old Business:

1. Bradford County Code Enforcement has visited a couple of residents in Shady Oaks and issued them a Notice of Violation for illegal parking a semi over one (1) ton capacity. Town Clerk asked

for a clarification on this. Can someone park their semi in their yard as long as it is covered by a shelter. Mayor Melvin said yes.

New Business:

1. An email was received from Rachel Rhoden, Deputy County Manager, giving us information on 2015 Water Use estimates from the Suwannee River Water Management District. No one was sure what it was for.
2. Town Clerk received a complaint from a citizen about someone allowing a couple to live in a shed on their property. Our Land Development Regulations only allow one livable dwelling on a property. It was suggested Town Clerk get with Building Department on this. Mayor Melvin said he would check with Code Enforcement on this too.

Checks approved: 6943 – 6961, 5339 - 5352

A motion was made by Steve Acree to approve the bills. Seconded by Joe Tolleson. Motion passed. Gene Melvin made a motion to adjourn. Time: 8:25p.m.

C.E. (Gene) Melvin, Mayor

Charlene Thomas, Town Clerk