

TOWN OF BROOKER
REGULAR MONTHLY COUNCIL MEETING
DECEMBER 11, 2018

Present: Steve Acree, Pam Johnson, Gene Melvin, Paul Samson, Joe Tolleson, John Maines, Tony Stalnaker, Charlene Thomas.

Community: Terry Thomas

Meeting called to order by Gene Melvin, Mayor.

Pledge of Allegiance!

A motion was made by Joe Tolleson to approve the minutes as presented from the November 13th Meeting. Seconded by Paul Samson. Motion passed.

Tony Stalnaker – Fire Department:

1. He would like to go ahead and get lights for fire department where trucks are housed. He did not bring the estimate he was given from Gene Melvin to this meeting. Clerk was never given a copy of estimate for the files. Gene thought the price for one was \$100.00. We would need 6 lights. A motion was made by Joe Tolleson to approve the purchase with cost not exceeding \$700.00. Seconded by Steve Acree. Motion passed. Tony said he would have then installed.
2. Gene Melvin mentioned he had received a letter from a citizen saying that the Town looked good with all the work the County has done for us. However, he said they mentioned how ugly our fire hydrants are. He would like to have them painted. The color was discussed. Tony said he would check on color they need to be painted. Paul Samson said he has a son who could use some community service hours and would be glad to paint them for Town. This will be brought back up next meeting.

Charlene Thomas – Town Clerk:

1. Past due report passed out. Still out \$562.87. One meter will be locked if payment not received in a few days.
2. City Hall will be closed starting December 26th through January 1st. It will re-open on January 3rd. I will come down during that time to run water bills.
3. Went over Revenues and Expenditures for November.
4. In 2014 we received word from DEO that we could not submit any amendments to our Comprehensive Plan until we completed an Evaluation and Appraisal Letter. The North Central Florida Planning Council wanted \$5000.00 to do it for us. The Town choose not to do it at that time. We have applied for several grants to help us with this project, but we received word we were not funded. I received correspondence from Sherry Spiers, DEO, and they identified our proposal as one for which DEO planning staff can help us with. I received an email from her letting us know what they could help us with.
Here is what they will do for us: Do plan amendments necessary to address statutory changes since the last evaluation and appraisal of our comprehensive plan. Correct any outdated references to administrative rules that are no longer in effect or have been renumbered, change any references to the Department of Community Affairs, and other similar minor housekeeping matters. Also, she would prepare a Memorandum of Agreement describing the task and a schedule for completing those tasks. I contacted the North Central Florida Regional Planning Council about this. I spoke with Sandra Joseph and she talked with Scott Koons. Sandra and Scott had several questions on the MOA. I referred the questions to Sherry and she replied

back. I heard back from Sandra Joseph and she said the Regional Planning Council thinks the Town should sign the MOA. There will be no cost to the Town for the work by DEO. However, we will be responsible for all advertisements. I received a Scope of Work plan with dates and who the responsible party is. DEO assured us they can help us with Resolutions and Ordinances if needed. Also, the Planning council said they could assist us with this too. There will be several Public Hearings. I have not received the original MOA from DEO but I will have the Mayor sign it when we receive it.

5. FRDAP – Andy Easton had me bid out for a boundary survey of our property. Bids were sent to, George Young, Inc., Pat Welch, Deren Land Surveying. Bids came in really high. George Young - \$12,350.00, Pat Welch - \$7500.00, Deren Land Surveying - \$11,090.00. This cost would come from our \$50,000.00 grant. Also, we owe \$6500.00 to Andy Easton. We would not have much left if we go with one of these. The FRDAP request we have one done if we do not have a copy of one that was done in the last 10 years. I spoke with Andy on this. He suggested I check with Pat Welch and see if he has an old one. We could send a letter to DEP and let them know we do not have the funds available to have another survey done. Andy said they might accept it or not. I have called Pat on this. Waiting to hear back from him. Also, we will owe him for a copy. We had to have a title search done on the property. Waiting on bill. John Maines mentioned for us to check with Andy and see if we can send a sketch and description if Pat Welch can't help us with old copy.
6. Qualify papers were given out to council members whose seats are up for re-election. Election and qualifying date was advertised in Bradford County Telegraph.
7. Mentioned to council about sanitary survey inspection that was done on October 17th at water department. Bernard and Town received a letter back from DEP with several findings they observed and needs to be fixed. Bernard came by and we faxed several documents that they requested. Several items Bernard took care of. They reported we had no current Stage 2 Disinfection Byproduct Sampling Plan on file and No current Revised Total Coliform Rule Sampling on file. Bernard had me contact DEP and they sent us the paperwork for the plans that were missing. Bernard asked me to give them to him when I received them and he would fill them out and then we would need to sign them. I have not heard back from Bernard concerning these papers. I will contact Bernard about this.
8. We had a problem with generator not staying on. Bernard had me contact Ring Power. They came out and fixed problem. I received a call from one of Ring Powers employees and he said he noticed the radiator has a leak at the top of the tank. He said he would send me a quote to replace radiator. The quote included new belt, hoses, coolant and radiator. The cost was \$4537.56. I spoke with Bernard on this. He said not to do this because we paid them over \$1000.00 in July for repairs to the radiator cap and they never mentioned these other things needing to be done. Bernard knew someone at Ring Power and was calling them about this.

Joe Tolleson – Roads/Streets:

1. County Road department has been out and done a lot of work. Cleaned sidewalks, cut limbs behind community center. Also, limerock was added to Parker Street. Beside tennis court on SR 231/235 was not cleaned up.

Gene Melvin – Community Center:

1. The EXIT sign at front doors is not working. The cost to replace it is \$78.00. A motion was made by Paul Samson to replace sign. Seconded by Steve Acree. Motion passed.

2. Clerk gave Gene a note before meeting from Wade Huggins. He noticed when he checked out our A/C units outside that water was coming out of the electrical conduit on clerks end of building. Gene said he would check this out.

Old Business:

1. Wreck on SR 231/235. The wreck was on November 2, 2018. Gene Melvin received the Florida Traffic Crash Report from Bradford County Sheriff Department. Report was given to John Maines to look over and instruct council on how to handle this. Clerk told Gene Melvin that he would need a fence estimate before contacting Geico. He contacted All Out Fence in Starke, but they were too busy to come out and do estimate. John suggested we contact Geico and see if they can send their adjuster out and give us a quote. Clerk will contact Geico on wreck.

New Business:

1. Joe Tolleson brought up Christmas bonuses for Town Clerk and Fire Chief. Last year they both received \$200.00. A motion was made by Joe Tolleson to give Tony Stalnaker a \$200.00 Christmas bonus this year. Seconded by Steve Acree. 5 yes Motion passed.
A motion was made by Joe Tolleson to give Charlene Thomas a \$200.00 Christmas bonus. Seconded by Steve Acree. Vote called for: Gene Melvin abstained from voting. 4 yes votes Motion passed.

Checks approved:

A motion was made by Paul Samson to pay the bills. Seconded by Steve Acree. Motion passed.

A motion was made by Gene Melvin to adjourn the meeting. Time: 7:51p.m.

MERRY CHRISTMAS AND A HAPPY NEW YEAR!!

Cecil E. (Gene) Melvin, Mayor

Charlene Thomas, Town Clerk