

TOWN OF BROOKER  
REGULAR MONTHLY COUNCIL MEETING  
JANUARY 9, 2018

Present: Steve Acree, Paul Samson, Joe Tolleson, Gene Melvin, John Maines, Charlene Thomas.  
Absent: Pam Johnson, Tony Stalnaker  
Community: Terry Thomas, Brad Million and Kara Wainwright – Reddish & White

Meeting called to order by Gene Melvin, Mayor.  
Pledge of Allegiance!

A motion was made by Joe Tolleson to approve the minutes as presented from the December 12<sup>th</sup> meeting. Seconded by Steve Acree. Motion passed.

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**Kara Wainwright & Brad Million:**

Audit for year ending 09/30/17 was presented. Financial Statements and Independent Auditors' Report book was passed out for review. There were no findings and no issues to address. Clerk was very helpful in making sure everything was made available for audit. Unmodified report and clean opinion. Page 14 of audit book was looked at. Revenues and Expenditures for General Fund. No compliance issues. Excess of Revenues Over Expenditures was \$23,233. We were under budget. A ratio and Trend analysis hand out for the Water Fund was given to council. It included a comparison for four (4) years. The operating loss is slightly decreasing each year, due to the rate increases Town has been doing. Operating Expenses are up and down from 2014. In 2016 slight increase due to well repairs and hurricane cleanup. An analysis sheet showed what kind of increase we would need to have in the Town to be on the positive side instead of on the negative. Council was very appreciative of the Ratio and Trend Analysis sheet. The information was very helpful.

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**Town Clerk – Charlene Thomas:**

1. Past due report passed out. Still out \$1164.58. Three (3) meters still locked. Several will be cut off in past due not paid.
2. W2 and 1099's passed out and mailed.
3. Received a call from Curtis Clark wanting to build on to his house. Spoke with NCFRPC and instructed Curtis he would have to tear down deck before addition could be added. A compliance letter was sent to Building/Zoning Department instructing them to make sure deck is off before building. Also, mentioned no sure about septic tank. Gene Melvin mentioned about overhead wiring might be a problem. Hopefully, Building department will be on top of this.

**Attorney – John Maines:**

1. Second Reading on Ordinance 2017-03 and 2017-04.  
Mayor called for a motion to enact and read by title only Ordinance 2017-03. Motion by Paul Samson. Mr. Maines read Ordinance. Second by Joe Tolleson. No discussion. Motion passed. Mayor called for a motion to enact and read by title only Ordinance 2017-04. Motion by Joe Tolleson. Mr. Maines read Ordinance. Seconded by Paul Samson. No discussion. Motion passed.

2. First Reading on Ordinance 2018-01.

Mayor called for a motion to adopt and read by title only Ordinance 2018-01. Motion by Paul Samson. Mr. Maines read Ordinance. Seconded by Joe Tolleson. No discussion. Motion passed.

**Road/Streets – Joe Tolleson:**

1. Town Clerk emailed Frank Durrance about pot holes throughout Town, tree needing to be removed on Pinholster Street, and sidewalks still need to be edged. Clerk received a response back stating he will make sure these items are scheduled to be completed in a timely manner.
2. Working on putting back up sign at the end of Tetstone Avenue. Someone is taking it down.

**New Business:**

It was mentioned that the Florida Highway Patrol has been around Town and stopping cars. Bradford County does not send anyone out anymore to patrol our area.

Checks approved: 6619 – 6638, 5178 – 5191 and 5193

A Motion was made by Paul Samson to pay the bills. Seconded by Steve Acree.  
Gene Melvin made a motion to adjourn. Time: 7:45p.m.

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C.E. (Gene) Melvin, Mayor

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Charlene Thomas, Town Clerk