

TOWN OF BROOKER
REGULAR MONTHLY COUNCIL MEETING
JANUARY 13, 2015

Present: Pam Johnson, Joe Tolleson, Gene Melvin, John Maines, Charlene Thomas.

Absent: Doug Hayes, Blake Hamilton, Tony Stalnaker

Community: Brad Million - Reddish & White, Brian Melvin - B.C.S.O.

Meeting called to order by Gene Melvin, Mayor.

Pledge of Allegiance!

A motion was made by Joe Tolleson to approve the minutes as presented from the December 9th meeting. Seconded by Pam Johnson. Motion passed.

Brad Million - Reddish & White:

He presented the audit for year ending 09/30/2014. He went over our revenues and expenditures for the year. He commended council for staying within budget. He reported we had a healthy report. The only foreseen problem he sees is water revenue moving forward. He was glad to see the council had raised the water rates 04/01/14, but he said we need to continue to do this yearly until we can see the water revenue fund increased. He was glad to report that this audit year is the first year in over 30 years that they did not have to list finding #1 in the Independent Auditors' Management letter. (Finding #1 - Due to limited personnel, the Town of Brooker does not adequately segregate the duties in the accounting department.) This is due to Pam Johnson, council member, checking bank reconciliations monthly behind Charlene Thomas, Town Clerk. The council asked the clerk to prepare a financial for February meeting showing how much would be taken in if we increased the water rates by \$1.50.

Brian Melvin - B.C.S.O.

He mentioned that we should start to see an increase in the monthly fines & forfeitures. Also, increase in patrol in Brooker. He encouraged council to contact him with any concerns in Brooker.

Fire Department - Tony Stalnaker: absent

Joe Tolleson mentioned that they had received the Tanker from the County. The county would like to take a picture of the tanker with county officials and town officials on January 15th at 6:30p.m. in Starke.

Town Clerk - Charlene Thomas:

1. Past due water report passed out. Still out \$391.43.
2. City Hall will be closed on Monday, January 19th due to Holiday.
3. There will be no election in February. Joe Tolleson and Gene Melvin had no opposition. They will be sworn in at the March meeting.
4. W2's and 1099's were passed out.
5. I am still checking into finding an ethics class for the elected officials to attend close by. I

spoke with Anne Jackson, NE League of Cities, and she is in charge of setting up a class for Bradford, Union, etc. officials close by to attend. She will call me back when she has some dates.

6. I am in the process of locating everything I can find concerning the adoption of our Land Development Regulations. This was suppose to have been done around 1989 and we paid John Cooper money to do them. North Central Florida Regional Planning Council is working with us on what we can do to get them adopted. At the present time there is no ordinance in our files showing the Town ever adopted them by ordinance.

7. The electric bill at the Fire modular building is extremely high. This month it was \$163.07 and last month is was \$149.00. I told the council I remember Tony telling us something was wrong with the thermostat and he was going to replace it. No one knew if this had been done. The council mentioned to Joe Tolleson to let Tony or Michael know to cut the unit off and only turn it on when someone is at the building until this can be checked into. Also, the council wanted to know if anyone had a key to this building? Joe said the door is opened by numbers and he didn't know the numbers. The council said the town needs to know the numbers in case of an emergency. Charlene said she would contact Tony on this.

8. Went over Statement of Revenues and Expenditures for General Fund and Water Fund.

Water Department - Gene Melvin:

1. We had a problem with the main breaker and Ring Power had to be called to come and fix it. Gene thanked Charlene for coming down on her day off and contacting Ring Power.

2. The light on top of the water tower was out. Gene said he replaced the switch.

Recreation/Parks - Pam Johnson:

Everything is doing okay. It was mentioned that we might need to have Terry Thomas power wash the tennis court again.

Old Business:

1. We received the December statistics report and work calendar from the B.C.S.O.

Checks approved: 5871 -5890, 4796 - 4807

A motion was made by Joe Tolleson to approve the bills. Seconded by Pam Johnson. Motion passed.

Motion made by Gene Melvin to adjourn the meeting. Time: 8p.m.

C.E. (Gene) Melvin, Mayor

Charlene Thomas, Town Clerk