

TOWN OF BROOKER
REGULAR MONTHLY COUNCIL MEETING
JULY 14, 2015

Present: Joe Tolleson, Pam Johnson, John Maines, Doug Hayes, Gene Melvin, Charlene Thomas.
Absent: Blake Hamilton, Tony Stalnaker.
Community: None

Meeting called to order by Gene Melvin, Mayor.

A motion was made by Doug Hayes to approve the minutes as presented from the June 9th meeting. Seconded by Joe Tolleson. Motion passed.

Open Bids - Lawn Maintenance: John Maines

Doug reported that two (2) showed up for the pre-bid tour. The clerk received two (2) bids. One was from Swampcutters Lawn Care, LLC and the other from AJ Lawn Care.

Mr. Maines opened each bid and checked to see if required documents were included in package. The original bid asked for monthly bid amount to be different for bid #1 which included the months of August through October 2015, and April, May, June, July 2016. (Seven months) Bid #2 included the months of November 2015 through March 2016. (Five months) Swampcutters estimate #1 - \$2000.00 for the months August 2015 through October 2015. Estimate #2 - \$1000.00 for the months of April, May, June, July 2016. This bid did not include amount for the months of November, December, January, February, March. This bid did not include every month and was considered incomplete. A motion was made by Doug Hayes to not accept this bid due to it having incomplete information. Seconded by Pam Johnson. Vote called for: 4 yes votes.

AJ Lawn Care bid for #1 was \$800.00 monthly for six (6) months (August, September, October 2015 and May, June, July 2016) #2 was \$600.00 monthly for six (6) months (November, December 2015, and January, February, March 2016) A total yearly cost of \$8400.00.

A motion was made by Pam Johnson to go with AJ Lawn Care in the amount of \$8400.00. Seconded by Joe Tolleson. Motion passed. This is a two year bid.

Town Clerk - Charlene Thomas:

1. Past due water report passed out. Still out \$657.33. Past due notices will be sent out on the 21st.
2. We received the DR420 from the Property Appraiser. It is due back to him by August 4th. Do we want to roll back taxes this year? A motion was made by Joe Tolleson to roll back taxes. Seconded by Doug Hayes. Motion passed. First Public Hearing on taxes and budget will be Tuesday, September 15th.
3. We did receive a letter from DEO (Florida Department of Economic Opportunity) stating we had not submitted the proposed Evaluation & Appraisal amendments which were due to them by May 30, 2015. Therefore, the Town may not adopt amendments to its comprehensive plan

until the proposed Evaluation & Appraisal amendments are submitted. I did speak with Sandra Joseph, North Central Florida Regional Planning Council, about this. She is checking to see if there is funds available to help pay cost to do this work. LaCrosse was told the cost to the NCFRPC would be \$5000.00. I have not heard back from Sandra on this.

4. The Surplus Property application has to be renewed. Working on getting signatures.

5. We received notification from TD Bank that both of our CD's are up for renewal. I was advised at this time they do not have a Municipal CD rate to offer and rolling funds over into a new term is not an option. However, they do have a Municipal Interest Checking account that they could place the funds in at a interest rate of .08%. I called Brad Million, Reddish & White, to make sure the funds could be put in a Municipal Interest Checking and he said yes.

I went ahead and let TD Bank know. They sent me new signature cards and a Governmental Entity Certificate of Resolution. We need a motion and second on the Resolution. A motion was made by Joe Tolleson to accept Resolution. Seconded by Doug Hayes. Motion passed.

6. Went over Revenues & Expenditures for General Fund and Water Fund for the month of June.

Water Department:

1. Charlene did mention to council that John Fickett's water bill was extremely high. She was contacted by his mother, Louise. The meter was re-read and was read correctly. I advised Ms. Fickett that she probably has a leak. She did pay this months bill, but the reading she gave me puts her using around 200,000 gallons of water. I will see what this months reading is and see how much she used. I will let the council know at the August meeting. We may need to adjust her bill if she had a leak.

Road/Streets - Joe Tolleson:

1. He met with County about cleaning draining ditches in the Corlotta subdivision. Also, they are going to clean behind Community Center and fence row along Pinholster Street.

2. It was mentioned that the sidewalks need to be edged in the ShadyOaks subdivision.

Old Business:

1. We received the June statistics report and calendar from B.C.S.O.

New Business:

1. Brian Johns, Bradford County Emergency Management, brought us our copy of Bradford County Comprehensive Emergency Management Plan for adoption. We need to adopt Resolution 2015-02. A motion was made by Joe Tolleson to enact and read by title only Resolution 2015-02. Mr. Maines read Resolution 2015-02. Seconded by Doug Hayes. Motion passed.

2. Council was asked if they want to consider raising water rates at this time? No action was taken on this by council since rates were raised on May 1, 2015.

Checks approved: 5994 - 6012, 4858 - 4870

A motion was made by Joe Tolleson to pay the bills. Seconded by Pam Johnson. Motion passed.
A motion was made by Gene Melvin to adjourn meeting. Time: 8:00p.m.

Cecil E. (Gene) Melvin, Mayor

Charlene M. Thomas, Town Clerk