

Town of Brooker
Regular Monthly Council Meeting
July 13, 2021

Present: Linda Bennett, Chris Caldwell, Joe Tolleson, Steve Acree, Gene Melvin, John Maines, Tony Stalnaker, Charlene Thomas.
Absent: Suzanne McRee – sick
Community: Terry Thomas, Doug Hambrecht – USCA – ICE, Steve Voelker, Diane Andrews. Andy Easton – SCOP grant administrator.

Meeting called to order by Gene Melvin, Mayor. Meeting start time: 6:30p.m.
Pledge of Allegiance!

Gene Melvin mentioned Suzanne McRee was sick. Charlene Thomas has been filling in for her.

A motion was made by Joe Tolleson to table the June 8th meeting minutes approval until the August 10th regular meeting. Seconded by Steve Acree. Motion passed.

Open Lawn Maintenance Bids – Charlene Thomas:

Charlene Thomas mentioned she received one bid for Lawn Maintenance.

- I. A J Lawn Care
Bid #1 = \$1,350.00 per month
X 7 months
\$9,450.00
Bid #2 = \$1,100.00 per month
X 5 months
\$5,500.00

Total for the year \$14,950.00

She mentioned the bid price two years ago was \$12,550.00. This is a \$2,400.00 increase. A motion was made by Steve Acree to accept bid from A J Lawn Care in the amount of \$14,950.00. This bid is for two years. Weed eating was a concern for council. Charlene mentioned the bid only requires them to weed eat once a month.

Fire Department – Tony Stalnaker:

- I. He has inventoried everything at the Fire Department. There are several items that need to be removed from inventory list. John Maines suggested at next meeting he present a list of items that we can donate to Bradford County, a list of items we can trash, and a list of items that belong to Fire Department. Tony said he would have that ready at next meeting.
The F150 truck was discussed. John suggested we give that back to Bradford County.
The chainsaw we can keep so it can be used if we have trees or limbs down in Town. He asked about the Modular Building? It we suggested we offer it back to County since they are the ones who gave it to us. He said he has some paperwork he thought we should keep. Paperwork is in a file cabinet. It was suggested he take it over to the Town's storage building. There are a lot of run reports. A motion was

made by Chris Caldwell authorizing Tony Stalnaker to shred run reports. Seconded by Linda Bennett. Motion passed.

Charlene asked about the telephone service at the Modular building. Town Council said we can have it disconnected.

Town Clerk Report – Charlene Thomas

1. Past due report was passed out. Still out \$497.38. One customer did pay after the printing of this report. Terry Thomas locked three meters for us. (Amy Tucker, A. J. Knight, Abigail Peacock). He picked up two garbage carts.
2. Reminded council of Ethics Training they need to do this year. Suzanne will pass out instructions at next meeting.
3. When do we need to contact Clay Electric about discontinuing service for Flashing School light? John Maines suggested we contact Bradford County School Board and let them know we are discontinuing service on August 1st. Then contact Clay Electric and service discontinued.
4. Charlene has been filling in for Suzanne while she is out of office sick. Council agreed to pay Charlene Thomas \$200.00 a week for filling in for Suzanne.

Bookkeeper – Charlene Thomas:

1. She went over Revenues & Expenditures for June 2021.
2. Do we want to roll back taxes for 2021/22? Last year's roll back rate was 0.2942. A motion was made by Chris Caldwell to roll back taxes. Seconded by Steve Acree. Motion passed. First Public hearing on Millage and Budget will be September 14th at 7p.m.
3. At the last meeting Chris Caldwell mentioned he would like to see some trees planted in Town. My concern on this is who is going to plant, water and maintain them. We do not have a Ground Maintenance department to handle the care of these trees. No action was taken on this by Town Council.
4. We received the reimbursement check from the FRDAP grant in the amount of \$49,878.83. She said she would like to see the check deposited into the General Fund – CD account. A motion was made by Linda Bennett to deposit check into the General Fund – CD account. Seconded by Steve Acree. Motion passed. John Maines asked if TD Bank has a sweep account. Charlene was not sure. She will check with TD Bank. A motion was made by Steve Acree to authorize Charlene Thomas to invest funds in a sweep account if TD Bank has this available. Seconded by Linda Bennett. Motion passed.
5. We still have not received the Spring Rider dinosaur for playground. Working with delivery company on this.

Regular Meeting was stopped and the Review of Ranking Sheets for Engineering Service for SCOP grant was tallied by Charlene Thomas and Andy Easton:

Each council member turned in a ranking sheet to Charlene Thomas. (Gene Melvin, Joe Tolleson, Chris Caldwell, Linda Bennett, and Steve Acree.)

	SAcree	LBennett	GMelvin	CCaldwell	JTolleson	Total
ICE	76	80	70	90	75	391
NFPS	80	74	85	85	60	384
GFY	73	77	95	70	80	395

Charlene Thomas read the results out loud.

#1 = George F. Young, Inc. = 395

#2 = Infrastructure Consulting & Engineering = 391

#3 = North Florida Professional Services, Inc. = 384

Charlene Thomas will contact the highest rank firm and let them know we need a proposed Engineer Contract before the August 10th town council meeting. The contract needs to be forwarded to Andy Easton and John Maines for review before the meeting.

John Maines and Andy Easton agreed the main problem we will encounter from homeowners is the property lines, and survey.

Attorney – John Maines:

Diane Andrews, County Commissioner, spoke on plans for renovating our Fire Station. She said there is around \$200,000 - \$250,000 funding coming to do renovations with. Bradford County is considering placing a Fire/EMT station in Brooker.

She was confused on what property the Town owns. Council suggested they renovate the old concrete store building the county owns and renovate the Town's Fire Station. Tony said he would get with her after meeting and show her what county owns and Town owns.

John Maines mentioned the County Attorney will have to draw up something for County to take over our Fire Station. County Attorney can contact him on this.

Water Department – Gene Melvin:

1. He said he did speak with Bernard Carter on storm last week. Everything was okay at Water Department.
2. Charlene Thomas mentioned Bradford Fuel did deliver diesel before storm.

Road/Streets – Joe Tolleson:

1. He mentioned we had several trees in Town that need trimming. Streets mentioned were Olive, Ward, Melvin, Harrell, Bloxham, Pine. He met with S&S Tree service and was given a quote of \$2350.00 to do all the above tree trimming. A motion was made by Steve Acree to let S&S Tree service do the above work in the amount of \$2350.00. Seconded by Chris Caldwell. Motion passed. Joe did mention he saved the Town about \$300.00 by allowing S&S to place debris from tree trimming at the end of Pine Street. He said a pile is already there. He told Tony Stalnaker the Fire Department could burn it. Tony said he will not be burning this pile. Nothing was discussed about this.

2. Gene Melvin did thank Diane Andrews for getting the county to come out and clean up behind Community Center.
3. Gene Melvin mentioned the sidewalks along County Road 18 needs cleaning. Diane Andrews said she would get county to do sidewalks. Also, behind the tennis court on SR 231/235 needs cleaning up. She will handle this.

Old Business:

1. Diane Andrews asked what was going to be done with Brooker Elementary School building? No one on council has heard anything on building.

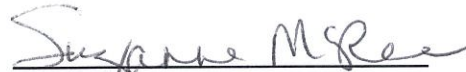
Checks approved: 7544-7569, 5633-5645

A motion was made by Steve Acree to approve the bills. Seconded by Chris Caldwell. Motion passed.

Gene Melvin made a motion to adjourn. Time: 8:30p.m.



Cecil E. (Gene) Melvin, Mayor



Suzanne McRee, Town Clerk