

TOWN OF BROOKER
REGULAR MONTHLY COUNCIL MEETING
JUNE 9, 2020

Present: Joe Tolleson, Charlene Thomas, Chris Caldwell, John Maines, Gene Melvin, Linda Bennett, Steve Acree.
Absent: Tony Stalnaker
Community: Terry Thomas

Meeting called to order by Gene Melvin, Mayor.
Pledge of Allegiance!

A motion was made by Joe Tolleson to approve the March 10th meeting minutes as presented. Seconded by Steve Acree. Motion passed.

No meetings were held in the month of April or May due to COVID-19.

**First Order of Business – First Reading on Ordinance 2020-01
Suwannee River Water Management District requires this ordinance to be adopted as part of their permit application.**

A motion was made by Joe Tolleson to read Ordinance 2020-01 by title only. Mr. Maines read Ordinance 2020-01. Seconded by Linda Bennett. No discussion. Motion passed.
Second Reading on Ordinance 2020-01 will be July 14th.

Fire Department – Tony Stalnaker:

1. Joe Tolleson reported he was told that Bradford County will be returning the Tanker to our Station.

Town Clerk – Charlene Thomas:

1. The pressure washer we purchased for the Town in 2018 was stolen. The pressure washer was stored under a table in the water department building. I checked with Gene Melvin and Bernard Carter to see if they had seen it recently. Bernard said he did see it under table. I have contacted Turn-key department with Florida League of Cities concerning our claim and to find out did the work over at building. Each company is being contacted about pressure washer. Also, the door was being left unlocked so workers could come in and out. I got with Bernard Carter and from now on the door will stay locked. I did purchase another pressure washer to replace stolen one. The pressure washer was used to clean tennis court. The FRDAP grant allowed \$2000.00 to renovate tennis court. The new pressure washer will be chained inside of building.
2. The tennis court was power washed and the storage building at community center was power washed.
3. I will be on vacation next week. (June 15th – 19th)
4. It is budget time again. We need to start thinking about what needs to be added.
5. FRDAP needs to be finished. Still need exercise trail and nature trail. Someone needs to head this up.

6. Ethics Training. I will provide information on it at the July meeting.
7. A cell phone was purchased from Verizon for the Town. I do carry it home every day. Phone number is posted on bulletin board and was added to message on regular phone line.
8. CCR letter will be mailed out the end of June with water bill enclosed.
9. Each council member was given a copy of Resolution 2007-05. This resolution modifies connection charges to water system. Section 3.1 – Connection Charge: States deposit of \$80.00 but deposit right now is \$100.00. This needs to be corrected. Clerk mentioned that Tammy Mann requested new water service. I got with Josh Davis about how much it would cost for new meter installation outside of city limits and he quoted me a cost of \$1000.00. We need to update Section 3.2 – New Service Connection charge. This amount will not cover cost to install a new meter. Section 3.4 – Connection Charges for Service outside of Town Limits. The minutes dated 01/15/08 shows the cost for new meter installation outside of city limits to be \$600.00. This needs to be changed on this Resolution. Clerk suggested we add a section to show Moving an Existing meter when customer request it. She suggested we add a section that states if council considers this a reasonable move then homeowner can move it and will be responsible for all cost. Clerk asked each council member to look over this Resolution and bring back to the July 14th meeting.
10. We received a letter from Supervisor of Elections concerning the using of our community center for the August 18th and November 3rd election. They are planning on cleaning/sanitizing our facilities before and after both elections. I got with the Mayor and made sure this was ok. He saw no problem with this. Since March we have not rented out the community center. My plan is to not rent it out until after the August 18th election after it has been sanitized.
11. Lead and Copper sampling has to be done this year. I will be working on this.
12. I have purchased sneeze guards for my office. Also, masks. At the present time city hall is still closed to the public. It is working out well with customers dropping payments in drop box and using Postal service. I have received information from Florida League of Cities on how to reopen city hall. We will have to post a notice letting customers know if they are sick to not enter. Also, consider requiring mask before entering. I am working on this and not sure when the doors of city hall will reopen.

Water Department – Gene Melvin:

- I. We had a chlorine leak under the slab. Bernard contacted the Mayor about this and he suggested we replace the line and put it around the perimeter of the building. Clerk gave Mayor a copy of an email received from Stephanie Fankhauser, DEP, advising us she had received a complaint from a citizen relating to low chlorine levels in the Shady Oaks subdivision. Due to the complaint she has reviewed our Bacteriological Sampling Plan, and the Bacteriological samples over the past 2 years. The sampling plan does not include a monitoring location in the Shady Oaks subdivision. The Department requests the following revisions for the Revised Total Coliform Rule (RTCR) Bacteriological Sampling Plan:
 - a. Include at least 1 additional site, if possible, from the Shady Oaks Subdivision.

- b. Include a rotational schedule for all of the sites listed on the plan to ensure that the samples are representative of the system as a whole.
- Bernard Carter will be getting with the Clerk to update our sampling plan.

Road/Streets – Joe Tolleson:

1. Linda Bennett mentioned she had received a complaint from Linda Robinson about ditch across from their house needs cleaning. Joe said the culvert is clogged up. Mayor suggested we get Fire Department to flush culvert out at this location. Mayor said Jim Bryant called him about asphalt coming up. Joe said the asphalt is thin in this location. Hopefully the SCOP grant will fix a lot of these problems. The last time the county came out they did not go in Corlotta subdivision and patch holes.

Recreation/Parks – Linda Bennett:

1. Council talked about exercise trail and nature trail. The Mayor suggested we put exercise trail along fence inside of baseball field. We can put mulch down about 4' wide. Maybe nature trail can go around new playground.
2. At the March meeting Steve Acree wanted to add a basketball court on one end of tennis court. He was told to get a price. The clerk spoke up and said she had worked hard on a grant years ago to put in a tennis court. She does not think we should add a basketball court on one end of tennis court. We have people using tennis court all the time and it would not be fair for them not to be able to use it because of basketball. She suggested basketball court be added to outside of south end of tennis court. We are working on new budget this could be added. The Mayor ask Steve to get price on concrete and other expense to add a basketball court.

Mayor:

1. Committees for 2020/2021 were passed out to council.
2. He mentioned that A. J. had called him and wanted to know how much extra money he was going to get since he is mowing and weed eating around new playground. Council did not discuss this.

Old Business:

1. Mayor reported he had spoken with Jason Dodds concerning the closing of the end of Melvin Street. Jason said they have no inmate help at this time. Will get to it shortly.

Checks approved: 7235 – 7253, 5500 - 5505

A motion was made by Steve Acree to approve the bills. Seconded by Chris Caldwell. Motion passed.

Gene Melvin made the motion to adjourn. Time: 8:05p.m.

C.E. (Gene) Melvin, Mayor

Charlene Thomas, Town Clerk