

TOWN OF BROOKER
REGULAR MONTHLY COUNCIL MEETING
OCTOBER 11, 2016

Present: Curtis Clark, Pam Johnson, Gene Melvin, Joe Tolleson, Charlene Thomas, John Maines.
Absent: Doug Hayes, Tony Stalnaker
Community: Andy Easton

Meeting called to order by Gene Melvin, Mayor.
Pledge of Allegiance!

A motion was made by Curtis Clark to approve the September 13th meeting minutes as presented.
Seconded by Joe Tolleson. Motion passed.

Final Reading on Ordinance 2016-01

We need a motion to enact and read by title only. A motion was made by Joe Tolleson. Mr. Maines read Ordinance 2016-01. Seconded by Curtis Clark. No discussion. Motion passed.

Resolution 2016-05 – Transmittal of FRDAP

We need a motion to adopt and read by title only. A motion was made by Curtis Clark. Mr. Maines read Resolution 2016-05. Seconded by Joe Tolleson. No discussion. Motion passed.

Resolution 2016-04 – New Water Rates

We need a motion to adopt and read by title only. A motion was made by Joe Tolleson. Mr. Maines read Resolution 2016-04. Seconded by Curtis Clark. No discussion. Motion passed.

Charlene Thomas – Town Clerk:

1. Past due water report was passed out. Still out \$540.58.
2. Trick or Treat will be Monday, October 31st from 6pm – 8pm.
3. We did not receive the September 30th bank statements before this meeting. I will look over it and see if we need to make any budget amendments. I will give copies to you at next meeting.
4. I spoke with Waste Pro and they are coming in a few weeks and go through town and change out garbage carts and replace lids.
5. Mentioned to council about extra hours I have worked on FRDAP. I have been keeping a log of hours. Council said I could present hours to them at next meeting.
6. My hard drive went out on my computer on September 15th. I called Charles Browning who works on my computer but he never returned my call. I called another person I know but he was sick and couldn't come look at it. My daughter contacted the Sheriff's department in Lake Butler to see who they used and they referred me to Billy Hall. He is the President/CEO of NetIT4U. We called him and he came right out. I had deadlines I had to meet to get our budget advertisement in the Telegraph. I had to take advertisement home and type it on my computer and send it from home. Billy took my computer with him and added hard drive. He also located all my files and put them on a loaner tower so I would have a computer to use. His bill was presented tonight. Billy and I discussed ways to prevent this from happening to us again, since I only have one computer. He suggested we get a second computer and let it be a duplicate machine that will be imaged from primary machine once all applications have been installed. The cost for first machine will be \$1141.95 and it comes with Windows 10 and Office 2016 Home and Business. Second machine will cost \$938.24. Total cost of \$2080.19. Specifications on computer was included with estimates. There was some discussion on this. Council wanted

to know if it would be backed up to cloud. If something happened to first computer how long would it take to have second computer up and running? Will there be extra cost for that? I said I would check into this. A motion was made by Pam Johnson to purchase computers at a cost of \$2080.19. Seconded by Curtis Clark. Motion passed. Billy Hall suggested we enter into a contract with him. We discussed having a quarterly maintenance agreement. I presented copies of a quarterly maintenance agreement. Agreement would be for 3 hours each quarter at a cost of \$195.00. A annual cost of \$780.00. Due to questions council decided to hold off on entering into an agreement until we can get with Billy.

Gene Melvin – Water Department:

1. He reported Utility Services cleaned out water tower last week. Bernard Carter did a great job handling this for town.

Gene Melvin – Community Center:

1. He said he repaired ceiling tiles.

Old Business:

1. Clerk checked to see who had done Ethics Training. Joe Tolleson and Gene Melvin have completed course. Clerk told Gene she needs to have a copy of his certificate on file in office.

New Business:

1. Doug Hayes has not attended any meetings in a while and no one has heard from him. Charter was looked at concerning Forfeiture of Office. Article 3 Section 3.05 (B) (iv) states that if a council member fails to attend three (3) consecutive regular meetings without being excused by the council that they forfeit the office. Council asked clerk to send him a letter to find out how he is doing and if he is still interested in serving on the council. A motion was made to send letter by Pam Johnson. Seconded by Joe Tolleson. Motion passed.

Joe Tolleson made a motion to pay the bills. Seconded by Curtis Clark. Motion passed.
Gene Melvin made a motion to adjourn. Time: 8:05p.m.

Checks approved: 6294 – 6318, 5021 - 5030

C.E. (Gene) Melvin, Mayor

Charlene Thomas, Town Clerk