

TOWN OF BROOKER  
REGULAR MONTHLY COUNCIL MEETING  
OCTOBER 13, 2020

Present: Joe Tolleson, Linda Bennett, Chris Caldwell, Steve Acree, Gene Melvin, John Maines, Tony Stalnaker, Charlene Thomas.  
Community: Terry Thomas

Meeting called to order by Gene Melvin, Mayor.  
Pledge of Allegiance!

A motion was made by Joe Tolleson to approve the September 8<sup>th</sup> meeting minutes as presented. Seconded by Steve Acree. Motion passed.

**Fire Department – Tony Stalnaker:**

1. He reported Rachel Rhoden, County Manager, has appointed Alan Parrish over all Fire Departments in county and Emergency Management. The Brooker Volunteer Fire Department is glad to have Alan Parrish over them. Alan has indicated he wants to meet with Town Council at some point. He has an agreement he wants to present to them. Tony was instructed that this agreement would need to be given to our Attorney first. Diane Andrews, candidate for County Commissioner, was told by the town council how our Fire Department has been done while Sheriff Gordon Smith was in charge.

**Town Clerk – Charlene Thomas:**

- 1 Past due water report was passed out. Still out \$452.43.
- 2 Went over year end Revenue and Expenditures for September 30<sup>th</sup>. I have a couple of budget amendments I would like to see done.

**Budget Amendment – General Fund**

Executive Travel & Per Diem is over by \$295.67. This is due to the TD bank in Lake Butler closing and now I have to go to Starke to deposit money.

My recommendation is to take \$295.67 from Executive – Misc. Expense and add to Executive Travel & Per Diem. This will change Executive Travel from \$1000.00 to \$1295.67. This will change Executive – Misc. Expense from \$7900.00 to \$7604.33.

A motion was made by Steve Acree to do budget amendment. Seconded by Linda Bennett. Motion passed.

**Budget Amendments – Water Fund**

We have three amendments I am recommending we do.

Sanitation is over by \$376.13. The reason is I added up the number of customers who have sanitation and Waste Pro was not billing us correctly.

Other Contractual Service is over by \$587.50. This is due to extra work Bernard Carter had to do with water break.

Insurance is over by \$500.00. This is due to us having to pay a deductible on work that was done on water building after it was flooded.

My recommendation is to take \$1463.63 from Other Current Charges. This will change Other Current Charges to \$16,289.37. Add \$376.13 to Sanitation, add \$587.50 to Other Contractual Service, and add \$500.00 to Insurance.

A motion was by Steve Acree to do budget amendments. Seconded by Chris Caldwell. Motion passed.

- 3 I am starting to pull audit for Reddish & White.
4. We need to schedule another Work shop to discuss Meter Reader position, Town Clerk position, and FRDAP. Council agreed to meet on Monday, October 26<sup>th</sup> at 6:30p.m.
5. We received a reimbursement from Cares Act for sneeze guards I purchased for my office. The amount was \$744.97.
6. Swamp Cutters installed meter for Tammy (Mann) Sulsona across from Mann's Trailer Park. The cost was \$1500.00. The new Resolution we just adopted is only charging outside city limits \$1350.00. The Council might want to reconsider this amount on Resolution and change it. No action was taken on this by council.
7. We allow Bradford county Deputies to use our Storage room. They are changing the set temperature on the air conditioner in the building. We have the A/C set on 78 degrees. I have a note telling them if they need to change it to please run it back up to 78 degrees before leaving the building. The last two months the A/C bill has been over \$100.00 because they are not putting the temperature back on 78 degrees. Gene Melvin suggested we hide the remote and maybe this will discourage them from changing temperature.
8. Heard back from Andy Easton, FRDAP, and it looks like we can take the Nature Trail and Exercise Trail out of the grant. He will send paperwork to do this change shortly.

**Attorney – John Maines:**

1. He had nothing to report on at this time.

**Water Department – Gene Melvin:**

1. Gene Melvin mentioned we had received a check in the amount of \$2000.00 from trimming crew that broke the stand pipe in Shady Oaks subdivision. He had spoke with Bernard Carter on this and Bernard was concerned about no time frame being decided on when the break would be fixed permanently. Gene asked John about us sending a letter to Clay Electric letting them know this was a temporary fix and the permanent fix could cost around \$5000.00. Also, he asked about a letter showing how much we have spent to have temporary fix. John asked how long it would take to do the repair. Gene said 4 – 6 hours minimum. The valve to turn this section off is located before Brooker School. It was suggested we consider doing the permanent fix around Brooker Schools Christmas break so school would not be affected by cut off. Also, it was suggested we fix break at night with lights. Swamp Cutters would have to be contacted to see if they could do it then and at night. Town Clerk asked what needs to be repaired for permanent fix. Gene said the valve and piping that connects to standpipe. Valve is twisted and it could possible break again. Gene said he would check with Bernard to see when this can be done. Instead of letter at this time, Gene will contact Russ Lott, Clay

Electric, and suggest they send something to tree trimming company letting them know they are responsible for permanent fix of valve and pipe.

**Road/Streets – Joe Tolleson:**

1. Gene mentioned he had gotten with Jason Dodds, County Road department, about cleaning up several locations in Corlotta subdivision. Also, West entrance into Shady Oaks subdivision next to John Douglas needs cleaning up.

**Recreation/Parks – Linda Bennett:**

1. She reported she had spoke with Pat Mundorff, Clay Electric, on Operation Round Up application. He told her if she needed any help on application to let him know. The Town Clerk said she could give her a copy of one that was filled out by someone else so she could see what is needed on application.

**Old Business:**

1. Car/Trucks are still driving through barricades on West end of Melvin Street. Gene said he spoke with Jason Dodds and they are going to put stop signs on each side of barricades. County will provide stop signs. Deputies can stop drivers if they are caught going through barricades.

**New Business:**

1. Does the Town of Brooker want to have Trick or Treat in the city limits due to COVID. John Maines suggested we do what Lake Butler did and have Trick or Treat on a volunteer basis. Post notice stating Volunteer basis. If you want to participate then be outside and at dark turn on porch light. If not participating, then at dark no lights on. Trick or Treat will be Saturday, October 31<sup>st</sup> from 6pm – 8pm.
2. Gene mentioned he had called Dollar General District Manager Headquarters about how filthy and unorganized the store is in Brooker. They were aware of it. A new manager should be coming soon.
3. It was mentioned about sign for Recreation. We have one posted but it might be faded. Clerk will check with Andy Eason on this.  
Chris Caldwell mentioned Google map does not show our Recreation. He was wondering if we should take pictures and add to google. He was told he is welcome to work on that if he would like to.

Checks approved: 7326 – 7345, 5539 - 5547

Steve Acree made a motion to approve the bills. Seconded by Chris Caldwell. Motion passed.

Motion to adjourn by Gene Melvin, Mayor. Time: 8:08pm

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Cecil E. (Gene) Melvin, Mayor

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Charlene Thomas, Town Clerk

