

TOWN OF BROOKER
REGULAR MONTHLY COUNCIL MEETING
DECEMBER 8, 2020

Present: Steve Acree, Linda Bennett, Chris Caldwell, Joe Tolleson, Gene Melvin,
John Maines, Charlene Thomas.
Absent: Tony Stalnaker
Community: Diane Andrews – County Commissioner, Terry Thomas.

Meeting called to order by Gene Melvin, Mayor.

Pledge of Allegiance!

A motion was made by Joe Tolleson to approve the minutes as presented from the November 10th meeting. Seconded by Linda Bennett. Motion passed.

Town Clerk – Charlene Thomas:

1. Past due water report passed out. Still out \$297.48.
2. Went over Revenue and Expenditures for November.
3. Passed out copy of streets that will be worked on with SCOP grant.
4. City Hall will be closed December 28th through January 1st. It will reopen on Monday, January 4th.
5. Talked with Andy Easton, FRDAP, we cannot use inmate help to work on ballfield. We need to find someone who has a tractor to do the work so we can pay them from the grant.
6. I have not found anyone to take my place as Town Clerk. I received two applications, but neither one would work out as a Town Clerk. Does the council want to extend my departure until we can find a replacement? Clerk said she would be willing to do this for a short period of time. A motion was made by Linda Bennett to extend Clerks resignation date of December 31, 2020, until a replacement can be found. Seconded by Chris Caldwell. Motion passed. Clerk said she would get this advertised in Gainesville Sun. It was suggested we advertise position on Facebook.
7. Clerk received a call from Rod Crawford, Building & Zoning, concerning the modular building David Prescott has put on his property. The modular building was put on lot over a year ago. Rod wanted approval from council because the occupancy needs to be changed from Modular Building to Residential structure, livable structure. Clerk referred this to the Mayor. The Mayor asked her to put this on the December agenda and let council decide what they want to do about this. It will be discussed under New Business.

Attorney – John Maines:

1. Before meeting the Mayor handed John a letter he received from ARSCORP (All Reliable Services, Inc.) and wanted him to review it. This is the company that is doing tree trimming for Clay Electric. A copy of the letter is attached. The letter is in regards to stand pipe that was broken and damaged in Shady Oaks subdivision.

The letter states All Reliable Services is responsible for any future repairs that the Town of Brooker will need to do in future on stand pipe. Mr. Maines suggested a time line be added to letter. A 30 day turn around of payment needs to be received by Town for repair work. The Town needs a commitment from All Reliable Services on a time frame. The language on the letter is ok per Mr. Maines. The letter did not state ARS Corp needs an estimate before repair work is done. The Mayor said he would contact them about these changes needed on the letter.

Water Department – Gene Melvin:

1. He reported Bernard Carter had been in hospital, but is out and doing well.

Road/Streets – Joe Tolleson:

1. Gene Melvin thanked Jason Dodds for coming out and cleaning up Railroad, tennis court and behind community center.
2. Diane Andrews said she had spoke with DOT concerning sidewalks, but they could not help us. She then called Lawtey prison and they said they may could help us with sidewalks. Joe said he would be glad to mark spots on sidewalks that need fixing and see how many we are talking about.

Recreation/Parks – Linda Bennett:

1. Steve mentioned we might be able to get Eddie Barnes to use his tractor and plow up grass on ballfield. He will check with him.

Old Business:

1. Meter Reader position. The clerk received four (4) names for this position. Jim Bryant, Marlinn Bergstrom, Donna Johns, Diantre Jones. She suggested they check with Diantre Jones about position. Steve Acree said he would be glad to call him. A Motion was made by Linda Bennett for Steve Acree to check with Diantre Jones about job. Seconded by Chris Caldwell. Motion passed. Steve Acree can recommend to council at January meeting if he works out.

New Business:

1. Discuss modular building on David Prescott's property. The Building and Zoning Department would like a letter from the town allowing the occupancy to be changed from Modular building to Residential structure. Gene Melvin said he felt like the place needs to be cleaned up. Our Land Development Regulations do not allow a modular building. The property is zoned Residential. When original mobile home was moved off our LDR's allowed a period or not greater than six (6) consecutive months elapses between the removal of one (1) mobile home and the erection of another mobile home. The Clerk sent a zoning certificate to Zoning Department on February 1, 2019, advising them that an existing mobile home is on property and it will be replaced with a newer mobile home. David Prescott never mentioned to Clerk he was putting a modular building on this property. A septic tank inspection will need to be done by county. The council agreed to go ahead and send letter for occupancy to be changed.

2. Christmas bonus was discussed for Town Clerk. A motion was made by Steve Acree to give Charlene Thomas a \$200.00 Christmas bonus. Seconded by Chris Caldwell. Gene Melvin abstained from voting and filled out Form 8B. Vote called for – 4 yes. Motion passed.
3. Chris Caldwell mentioned the old K & Z store across from his home needs to be cleaned up. Bradford County owns this building. Diane Andrews said she will check into this.

Checks approved: 7370 – 7394, 5560 – 5572

A motion was made by Chris Caldwell to approve the bills. Seconded by Steve Acree. Motion passed.

Gene Melvin made a motion to adjourn meeting. Time: 8:06p.m.

MERRY CHRISTMAS AND HAPPY NEW YEAR!!

Cecil E. (Gene) Melvin, Mayor

Charlene Thomas, Town Clerk