

TOWN OF BROOKER
REGULAR MONTHLY TOWN COUNCIL MEETING
JANUARY 13, 2026

Present: Gene Melvin, Joe Tolleson, Chris Caldwell, Randy Starling, Linda Bennett,
Charlene Thomas, John Maines – Zoom
Community: Terry Thomas, Diane Andrews, County Commissioner.

Meeting called to order by Gene Melvin, Mayor.
Pledge of Allegiance!

A motion was made by Randy Starling to approve the minutes from the December 8th meeting as presented. Seconded by Joe Tolleson. Motion passed.

John Maines – Attorney:

Nothing to report.

New Fire Station:

Diane Andrews and Gene Melvin felt like the part of the new building that Mark Williams has marked out needs to be shifted. Diane said she would check with Mark on this. She asked about the site plan? The Town Clerk reported that we finally received the 3rd update on the site plan. It was sent to the NCFRPC for review. Waiting to hear back from them. Once it is approved after review then we will advertise and have the first reading at the February 10th meeting and the final reading at the March 10th. No permits can be gotten until this is completed.

Old Business:

1. Gene Melvin did mention to Diane Andrews that we still need culverts put in on the end of Michigan Ave/CR 235A for Fire Trucks.
2. Also, the over grown trees on Michigan need to be cut back. She said she would see about getting this done.

Town Clerk/Finance – Charlene Thomas:

1. Past due water report was passed out. Still out \$281.78.
2. Powell & Jones picked up the audit on December 12th.
3. Builders Risk Insurance was added to new Fire Station being built.
4. The Stop Sign at the corner of Cedar Drive/Charlotte Avenue was stolen. Terry Thomas did replace it for the Town.
5. I was questioned about us not having and up to date survey of the old Fire Station property located on Pine Street. I contacted John Maines and Mayor Gene Melvin about this. They both agreed as an emergency item to go ahead and get one done before the February bid opening. I contacted Daugherty Land Surveyor to get a quote. The cost is \$1000.00. A motion was made by Joe Tolleson to pay Daugherty Land Surveyor \$1000.00 for survey. Seconded by Chris Caldwell. Motion passed. This was considered an emergency item.

6. Cracks on tennis court have not been fixed as of yet. Talked with Steve and he is waiting on weather to get better.
7. The Dollar General had a water break. I was called several times concerning the break. I asked Terry Thomas to go and see if the break was ours or was it on their side. The break was past the meter going toward the Store. I informed several employees from the store that it was on their side and they would have to have it fixed.
8. The office will be closed on Monday, January 19th for Martin Luther King Holiday.
9. I received a call from John Ryan Tillman, Bradford Telegraph. He wanted to know if the Town would be interested in putting an advertisement in the telegraph listing some of the accomplishments the Town of Brooker had in 2025. I gave him a list of the accomplishments. He provided me with a copy of what he could put in the telegraph for us. Each council member was given a copy. The cost for ½ a page is \$500.00 and ¼ page is \$350.00. A copy is attached. A motion was made by Chris Caldwell to place a ¼ page advertisement in the telegraph at a cost of \$350.00. Seconded by Linda Bennett. Motion passed.
10. Went over Revenues and Expenditures for December 2025.

Water Department – Gene Melvin:

1. He reported that Bernard Carter is still working with Florida Rural Water about getting us a new generator.
2. Chris Caldwell asked about a spicket located at the non-potable well? He wasn't sure if it needs covering up due to the freezes we have been having. He was told yes. This spicket was put in so anyone using the ballfield and wants to wet the field can use it.

Sanitation, Road/Streets, Ground Maintenance/Mowing:

Nothing to report.

Recreation/Parks – Linda Bennett:

1. She mentioned that Buddy Webb is using the ballfield for girl's practice.

Community Center Building:

1. Town Clerk reported she has two upcoming rentals.
2. She will check with David Hamilton about cleaning the floors. They are in bad shape.

Old Business:

1. The sell of the old Fire Station was advertised in the telegraph and put on the Town's website. As of this date, no bids have been received.

New Business:

1. Joe Tolleson mentioned in the Corlotta Subdivision they are having speeding on Harrell Street. Joe was told to let anyone with a complaint call the Sheriff's department on the non-emergency number.

Checks approved:

A motion was made by Chris Caldwell to approve the bills. Seconded by Randy Starling. Motion passed.

Gene Melvin made a motion to adjourn. Time: 7:46p.m.

Cecil E. (Gene) Melvin, Mayor

Charlene Thomas, Town Clerk