

TOWN OF BROOKER  
REGULAR MONTHLY COUNCIL MEETING  
NOVEMBER 10, 2020

Present: Steve Acree, Linda Bennett, Charlene Thomas, Gene Melvin, Chris Caldwell,  
Joe Tolleson, John Maines, Tony Stalnaker  
Community: Terry Thomas, Diane Andrews

Meeting called to order by Gene Melvin, Mayor.  
Pledge of Allegiance!

A motion was made by Chris Caldwell to approve the October 13<sup>th</sup> meeting minutes as presented. Seconded by Joe Tolleson. Motion passed.

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**Fire Department – Tony Stalnaker:**

Nothing to report.

**Town Clerk – Charlene Thomas:**

1. Past due water report was passed out. Still out \$493.41. Four meters were cut-off for non payment in October.
2. Passed out Revenue and Expenditures for General Fund. I am out on the Water Fund side by \$0.06 due to TD Bank saying a deposit is \$46.07 instead of what I show of \$46.01. I am going to get with Kara Wainwright, Reddish & White, and see how to handle this. I called bank but they want correct the \$0.06. I will go over Revenue & Expenditures on Water Fund side in December.
3. I have received two names for water meter position. Jim Bryant and Marlinn Bergstrom. I will see if I get anymore and present again at the December meeting.
4. I have received two resumes for Town Clerk position. There is one more week of advertising.

**Attorney – John Maines:**

Nothing to report.

**Water Department – Gene Melvin:**

1. He talked with Russ Lott, Clay Electric, about temporary fix of stand pipe in Shady Oaks subdivision. Russ contacted ARS Corporation, subcontractor for tree trimming. He spoke with them about providing the Town with an assurance letter. The letter needs to state they will be responsible and pay for whatever cost is incurred for permanent repair of valve and pipe through 2022. Also, he talked with Bernard Carter to see when the best time to do this repair. He recommended after 8pm at night. We will need to let DEP know about this before moving forward. If Swamp Cutters cannot do the work then we will get someone else.

**Road/Streets – Joe Tolleson:**

1. What streets are the SCOP grant going to repair? Clerk will provide information at the next meeting.
2. Right away next to Johnny Douglas was cleaned by County.
3. Several of the sidewalk sections have popped up. We need to get them fixed. Also, sidewalks need to be edged. Gene reported Lawtey hasn't released any inmate help at this time. Hopefully we can get them to help with this.

**Recreation/Parks – Linda Bennett:**

1. She reported she did speak with Pat Mundorff on Operation Roundup application. The application requires a lot of information.
2. The removal of grass on ballfield and adding clay needs to be done to satisfy FRDAP. Gene said he thought we could get inmate help with this.

**Town Council:**

The Mayor thanked everyone who came to workshop meeting on October 26<sup>th</sup>.

**Old Business:**

Workshop meeting information – Meters need to be numbered for the new meter reader.  
Town Clerk – Council discussed paying a new Town Clerk \$200.00 a week. Hours discussed were from 9:00a.m. until 1:00p.m., Monday, Wednesday and Friday. We will need someone to clean community center. We pay \$35.00 per cleaning. Charlene Thomas is asking for \$1000.00 a month to do all the Bookkeeping.

FRDAP – We have around \$7,780.99 left at present time. Work needs to be done on Ballfield and Tennis Court. Resurfacing of tennis court is \$6000.00.

**New Business:**

1. A motion was made by Joe Tolleson to pay Charlene Thomas \$1000.00 per month for bookkeeping service. Seconded by Steve Acree. Vote called for: Gene Melvin abstained from voting and filled out Form 8B. Vote – 4 yes. Motion passed.
2. Council decided to go ahead with resurfacing of tennis court. A motion was made by Steve Acree to proceed and advertise. Second by Chris Caldwell. Motion passed. Clerk will handle.

Checks approved: 7346 – 7369, 5548 - 5559

A motion was made by Steve Acree to pay the bills. Seconded by Joe Tolleson. Motion passed.

Motion to adjourn by Gene Melvin, Mayor. Time: 7:43p.m.

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Cecil E. (Gene) Melvin, Mayor

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Charlene Thomas, Town Clerk