

TOWN OF BROOKER
REGULAR MONTHLY TOWN COUNCIL MEETING
SEPTEMBER 9, 2025

Present: Linda Bennett, Chris Caldwell, Gene Melvin, Joe Tolleson, Charlene Thomas,
John Maines – Zoom
Community: Terry Thomas, Randy Starling

Meeting called to order by Gene Melvin, Mayor.
Pledge of Allegiance!

A motion was made by Joe Tolleson to approve the minutes as presented from the August 12th meeting. Seconded by Linda Bennett. Motion passed.

Appointment of Kenneth R. (Randy) Starling to fill the remainder of Seat #4. (fifteen months)
A motion was made by Linda Bennett to appoint Randy Starling. Seconded by Chris Caldwell.
Motion passed. Town Clerk swore Randy Starling in.

John Maines – Zoom:

Mr. Maines did not have anything to report to council. \$167.00 fire assessment was passed on September 2, 2025 by the Bradford County Commissioners.

The special exception paperwork is being worked on. The Town Clerk still needs a site plan. She contacted Mark Williams, Contractor, for new fire station about the site plan.

Town Clerk – Charlene Thomas:

1. Past due water report passed out. Still out \$347.60
2. Do we want to continue paying for electricity at the old fire station? Clerk was told to go ahead and have power disconnected.
3. Information from Scott Koons, NCFRPC, concerning the new state mandated requirement that each Municipality designate an administrative official to approve, approve with conditions or deny a proposed plat or replat. A sample Resolution is attached. Council was encouraged to look over this and at the next meeting we need to designate someone to handle this.
4. We received a bill from Ring Power in the amount of \$8,268.98
5. The final public hearing on the Millage and Budget will be September 23rd at 7:00p.m.
6. Trick or Treat in Brooker will be October 31st from 6:00-8:00p.m. Clerk will put on water bill.
7. Went over Revenues & Expenditures for August 2025. She will look and see if we need to do any amendments.

Water Department – Gene Melvin:

1. Clerk reported the alarm has gone off several times. She called Bernard Carter.

Sanitation, Recreation/Parks, Ground Maintenance/Mowing – Nothing to report

Road/Streets:

Mayor Gene Melvin appointed Randy Starling to be over this department. Randy mentioned sidewalks need edging. He was told we are approving an estimate tonight to have them done.

Community Center – Gene Melvin:

The Clerk did say she has several rentals coming up in September and October.

Old Business:

1. Inter Local Agreement with Bradford County for the provision of fire and emergency response services was presented. Clerk heard from Ben Carter, Chief of Fire Rescue, and he said if the Town does not have any revisions to the Inter Local then it is ready for approval. Mayor Melvin suggested we hold off on this until the October meeting. He suggested we give Randy Starling time to look over. This will be put on October 14th meeting.

New Business:

1. Mayor Melvin said he would contact Diane Andrews concerning the county not coming out and mowing the new property for the new fire station. Also, he said the Antenna tower that the county put on our property needs cleaning up around. Michigan Avenue has tree limbs growing over it too.
2. Reading of Resolution 2025-01 modifying water rates effective October 1st. A motion was made by Chris Caldwell to enact and read Resolution 2025-01 by title only. Seconded by Linda Bennett. Motion passed. New water rate will be \$27.00 effective November 1st. Clerk will put new rate on water bills.
3. EMT Affordable Lawn Care estimate for edging sidewalks on CR 18 was presented. The cost is \$300.00. A motion was made by Randy Starling and seconded by Linda Bennett. Motion passed.

Checks approved: GFund – 8680-8698

WFund 6220-6232

Motion made by Linda Bennett to approve the bills. Seconded by Chris Caldwell. Motion passed.

Motion to adjourn by Gene Melvin, Mayor. Time: 7:47p.m.

Cecil E. (Gene) Melvin, Mayor

Charlene Thomas, Town Clerk